

School Rules

- Be respectful of yourself, others, and the environment.
- Be responsible and cooperate with everyone.
- Be kind, inclusive, tolerant and understanding.
- Be prepared to work and learn; take pride in your work and strive to do your best.
- Listen to adults.

Bullying, or abusing physically, sexually, or psychologically - orally, in writing or otherwise - any person is unacceptable.

Discriminating unreasonably on the basis of ancestry, nationality, ethnicity, religion, age, sex, gender-determined characteristics, sexual orientation, marital/family status, source of income, political views or affiliation, physical or mental ability is in violation of the Manitoban Human Rights Code and is unacceptable.

Using, possessing or being under the influence of alcohol or illicit drugs at school is unacceptable.

Gang involvement will not be tolerated anywhere on Winnipeg School Division grounds.

Possessing a weapon (any object designed to be used in combat or any other item a person may use or intend to use as a weapon that is not normally used for that purpose) will not be tolerated.

Pupils and staff must adhere to The Winnipeg School Division's policies respecting the appropriate use of electronic mail and the Internet, including the prohibition of material that the school has determined to be objectionable.

Appealing Disciplinary Decisions

If parents have questions about or wish to appeal disciplinary decisions they are invited to speak to the adult who disciplined the child or the child's teacher. If parents are not satisfied, please contact the school administration, and if still not satisfied contact the appropriate director followed by the superintendent.

Students' Jobs

Students will indicate their desire to be an active member of the Queenston School by doing two jobs each and every day: *do their work* and *fix their mistakes*.

Accidents Do Happen

Accidents happen every day at school. Typically students who have accidents do two things - they apologize immediately and help the other student involved. Most often accidents are corrected without assistance from adults.

Children Make Mistakes

From time to time children make mistakes based upon poor choices or impulsive behaviour. When this occurs, students will be expected to take responsibility for their actions and participate in finding a solution. Some children are able to fix their mistakes independently, while others require adult (school staff or parents) assistance. Parents may make suggestions to their child at home, but only school staff should be approaching children on school grounds during the school day.

Consequences for Behaviours

There may or may not be additional actions taken by the school staff when mistakes are made. Consequences depend upon a number of factors including, but not limited to, the student's age and developmental level, the severity of the misconduct, the student's history of misconduct, and the student's ability to understand their actions.

Consequences range from a warning, to parent/school conferences, to school suspension. Sometimes consequences are natural. For example a student who teases may find that classmates do not want to play with him/her. The implications for not listening might be an assignment incorrectly done or a missed opportunity to participate in a school activity.

Occasionally, with the assistance of an adult, children will resolve an issue at school to their satisfaction and subsequently parents expect more from the solution. If parents find themselves in this situation, please contact the adult who assisted the child for more information about the process used in determining the resolution.



Queenston School

RESPECT

Code of Conduct

RESPONSIBILITY
COOPERATION

Our goal is to develop a sense of belonging in every child. We will help the children learn to the best of their ability and hope they see themselves as being successful individuals. We will encourage independence, so each individual will accept responsibility for their learning, decision making and actions. We will encourage respect and cooperation, so an understanding of others and how we are part of a larger group is developed.

The Code of Conduct will be reviewed annually in September of each school year in each classroom.



Students are expected to:

- ✓ Attend school regularly. Be on time, bring required supplies and completed assignments.
- ✓ Strive for academic excellence through active participation in learning opportunities and school activities.
- ✓ Show common courtesy, kindness and respect to all.
- ✓ Be inclusive of others in the classroom and on the playground.
- ✓ Enter and exit the building through assigned doors.
- ✓ Checking in at the office when arriving late.
- ✓ Develop and use decision making skills appropriate for their developmental stages.
- ✓ Solve problems peacefully through discussion or by seeking adult assistance.
- ✓ Accept responsibility for their words and actions, understanding their mistakes are required to be fixed.
- ✓ Demonstrate a sense of pride and respect for school property.
- ✓ Dress appropriately for classes and activities.
- ✓ Follow the Code of Conduct to the best of their ability without being asked.

Note: Any clothing causing a disruption to the learning environment is considered to be inappropriate. Children will be asked to cover or change clothing deemed to be inappropriate by school staff.

Staff members are expected to:

- ✓ Act in a professional manner.
- ✓ As a team member, participate in professional development opportunities and activities of the school.
- ✓ Establish and maintain a positive learning environment.
- ✓ Adhere to Winnipeg School Division policies regarding curriculum, assessment and communication.
- ✓ Provide learning opportunities for students as prescribed by The Winnipeg School Division and Manitoba Education and Training.
- ✓ Respond to inappropriate behaviours in a way that teaches responsibility, applies natural and logical consequences, encourages children to grow from the mistake and helps the child to develop a habit of compliance. Where appropriate, the staff will ask parents to assist the child in changing behaviours or learn new skills. Where appropriate, the staff will ask the school administration, Clinical Support Services or other social service agencies to assist with the students and families.
- ✓ Respect confidential information about students, families and staff.
- ✓ Provide a respectful work environment.
- ✓ To follow the Codes of Conduct.

Families can help the school by:

- ✓ Reviewing the Code of Conduct at home.
- ✓ Helping the child develop a positive attitude towards learning and a respect for peers and school staff.
- ✓ Maintaining up-to-date information in the school including addresses, phone numbers (home and work), medical, etc.
- ✓ Supporting the school when they can.
- ✓ Supporting the school in daily communication with their children and other members of the community.
- ✓ Ensuring regular and timely attendance.
- ✓ Ensuring their children are prepared for learning by being rested, nourished, and dressed appropriately for classes and outdoor activities.
- ✓ Ensuring the children are prepared for learning by having necessary supplies and completed homework.
- ✓ Demonstrating respect towards the children, staff and other parents.
- ✓ Referring concerns to the teachers or school administration rather than disciplining other people's children.
- ✓ Following established procedures for dealing with concerns (see back panel).
- ✓ Attending all meetings, parent teacher and student led conferences and school events.
- ✓ Supporting QSAC (Parent Council).
- ✓ Supporting the fundraising efforts of the school and the parent council.
- ✓ Following the Winnipeg School Division's respectful environment policy.
- ✓ Following the Codes of Conduct .